



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET. ROOM 372**

Wednesday, July 27, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Hall and Commissioner Moore

Excused: Commissioner Bigby and Commissioner Hill

The Pledge of Allegiance and a Moment of Silence will be led by Chairperson Montaña.

Chairperson Montaña led in the Pledge of Allegiance, followed with a moment of silence.

I. ADMINISTRATIVE MATTERS

1. Meeting to be called to order by Chairperson Montaña. (11-3445)

Chairperson Montaña called the meeting to order at 10:13 a.m. and noted a lack of quorum. The Commission recessed at 10:35 a.m. and reconvened at 11:25 a.m., at which time Commissioner Moore joined the meeting, thus establishing a quorum.

2. Approval of the July 20, 2011 Minutes. (11-3446)

On motion of Vice-Chairperson Bacio, seconded by Commissioner Moore, unanimously carried, the minutes of the meeting of July 20, 2011 were approved with edits.

Attachments: [SUPPORTING DOCUMENT](#)

III. REPORTS

3. Chairperson's Report on Various Items for July 27, 2011. (11-3447)

Chairperson Montaña reported that Dream Home Care Foundation is still experiencing placement issues pertaining to the gay and lesbian clients .

DRAFT

4. Treasurer's Report for July 27, 2011. (11-3448)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$1178.10.

5. Staff Report on Correspondence Received, and Department Representative Reports. (11-3449)

Nyla Jefferson, Staff, Commission Services, shared a copy of the Group Home Audit Review Monitoring Form for distribution at the monthly Business Meeting.

6. Review of Group Home Compliance Monitoring Audit Reports. (11-3450)

Chairperson Montaña, Vice-Chairperson Bacio, Commissioners Hall and Moore commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Reports.

- **Dream Home Care Group Home - (Chairperson Montaña)**
- **Garces Residential Care Services Inc. - (Vice-Chairperson Bacio)**
- **Sonya Love Guidance Center - (Commissioners Hall and Moore)**
- **Pinnacle Foundation - (Vice-Chairperson Bacio, Commissioners Hall and Moore)**

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from July 21, 2011 to July 26, 2011. (11-3451)

During this reporting period the Group Homes/Facilities were reported as being the following:

Satisfactory Condition

Chairperson Montaña

- **South Bay Bright Future Center – 39 #2, the facility was visited on July 14, 2011; South Bay Bright Future Center – 39 #3, the facility was visited on July 25, 2011; facility's staff instructed to purchase a fax machine; Dream Home Inc. #1 - 13 #4, the facility was visited on July 26, 2011 (Audit Review for Compliance).**

Vice-Chairperson Bacio

- **Garces Residential – 19, #4, the facility was visited on July 21, 2011 (Audit Review for Compliance).**

Vice-Chairperson Bacio, Commissioners Hall and Moore

- **Pinnacle Foundation – 32, #3, the facility was visited on July 26, 2011 (Audit Review for Compliance).**

Commissioners Hall and Moore

- **Pinnacle Foundation – 32, #4, the facility was visited on July 22, 2011 (Audit Review for Compliance)**
- **Sonya Love Guidance Foundation – 32, #4, the facility was visited on July 22, 2011; , however, it was not inspected as no one was home. The facility will be re-visited.**

V. DISCUSSIONS

- 8. Discussion and Consideration of the Scholarship Applications and Program (11-3452)**

Nyla Jefferson, Staff, Commission Services, reported the following:

- **The Fifth District will finance/provide the Continental Breakfast for the Sybil Brand Commission, August 9, 2011 Scholarship Awards Program**
- **Ms. La Sonya Gibbs of Department of Children and Family Services (DCFS) will be invited to attend the Awards ceremony**
- **DCFS will provide a Blanket Court Order for the awardees who are still under foster care.**
- **The letter informing the applicants that they were not selected to receive the scholarships will not include additional scholarship information.**
- **At a future meeting, the Commission will address or establish an earlier time-line for the submission of scholarship applications which will assist disseminating the applications, and set a deadline for submission and review of all applications.**

Following discussion, staff was instructed to write a thank you letter to former Commissioner Hammargren for his generous scholarship donation, and his many years of quality service and contribution to the Sybil Brand Commission and extend him an invitation to the Scholarship Awards Program; and a thank you letter to Mr. Paul McIver, District Chief, Countywide Children's Case Management Programs, Department of Mental Health (DMH) for his presentation at the July 13, 2011 Commission meeting.

VIII. MISCELLANEOUS

Matters Not Posted

- 9. Matters not on the posted agenda, to be discussed and (if requested) referred**

to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Commission subsequent to the posting of the agenda (11-3453)

Commissioner Hall indicated she will not attend the August 9, 2011 Awards Presentation, and the August 17, 2011 Commission meeting. Staff will telephone the Commissioners a few days in advance of each meeting, in order to establish whether a quorum will exist.

Public Comment

- 10.** Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-3454)

There were no members of the public present to address the Commission.

Adjournment

- 11.** Adjournment for the meeting of July 27, 2011. (11-3455)

The July 27, 2011 meeting adjourned at 11:35 a.m.